Boston O365

User Group

Welcome to the

Boston O365
User Group

- Web: http://www.bostono365usergroup.com/
- Twitter: @Bos365 or #Bos365
- Yammer: https://www.yammer.com/bos365/

Meet the Organizers

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Senior Architect

Blue Metal

Call for speakers!

- We're looking for speakers, topics and sponsors for future events.
- Topics must be directly related to the Office 365 family of products in some way and understandable by a general (end-user) audience.
- For example, we'd like to have speakers discuss

    - Clutter
    - Yammer
    - Delve
    - Sway
    - Getting the most out of One Drive with your Office 365 account
    - Office 365 Admin Tips and Tricks
    - Case Studies
    - (Insert your idea here)

Thanks to our 2014 Sponsors:
Without you, this group would not be possible!

ramp

GREYSTONE SOLUTIONS

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Wellington Street Consulting

Introducing Send Email in Access 2013 web apps

by Access Team, on January 12, 2015 | 7 Comments | **23 Shares**

One of the top feature requests we've heard from customers using Access 2013 web apps hosted inside Office 365 is the need to be able to send emails from their apps. We listened and today we're proud to announce that a new feature called "Send Email" is available to all of our customers using Office 365 with Access Services. Now you can send emails from your Access 2013 web apps to other members of your organization! Look for this feature in your web apps soon and try it out.

In order to see and use this new feature, you need to update Access: you must be using Access 2013 that has a minimum build number of **15.0.4649.1000.** Once your Office 365 site has the new Send Email feature work turned on, and you're using the minimum Access 2013 build, you'll see the new SendEmail macro action in the Action Catalog when you're designing data macros.
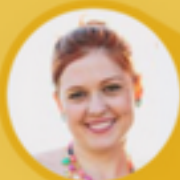
- http://blogs.office.com/2015/01/12/introducing-send-email-access-2013-web-apps/

Microsoft® Office

Yammer Enterprise now offered in Office 365 Enterprise K1 (Kiosk) plan

by Office 365 Team, on December 16, 2014 | 0 Comments | **45 Shares**

> Yammer keeps me connected to the field. As someone who doesn't have a "home" hotel it is nice to feel like I am part of everything through photos and stories shared on Yammer.

Tessa Peterson
Brand Operations Manager

KIMPTON®
hotels & restaurants

> We will have a frontline mobilized workforce that will spend between 10 to 20 percent less time back in the stations, and more out in the field. That equates to productivity savings but

In an effort to bring enterprise social networking to deskless workers, we're excited to announce Yammer Enterprise is now included in the Office 365 kiosk plan. Many people in organizations spanning industries as diverse as healthcare, education, retail and hospitality, work on shared computers or other devices. Starting at $4 per user per month, the Office 365 K1 plan gives these employees access to the tools they need to be more productive, including 2 GB of Exchange Online email storage, access to SharePoint

- http://blogs.office.com/2014/12/16/yammer-enterprise-now-offered-office-365-enterprise-k1-kiosk-plan/

Microsoft® Office

Introducing boards in Office Delve— a new way to organize and share work

by Office 365 Team, on January 7, 2015 | 3 Comments | **123 Shares**

As Office Delve continues to roll out to Office 365 business customers, we love hearing about how people are using this new, innovative experience to discover and explore content that's relevant to the work they and their teams are doing. Using Office Graph, an intelligent fabric that applies machine learning to content and interactions occurring in Office 365, Delve helps you get back to pertinent documents, discover relevant content that has been shared with you, and search for information related to subjects you care about.

Now, we are taking the next step by making it easier to organize all the valuable content that gets surfaced in Delve. We are excited to introduce a new feature in Delve called **boards** that help you organize content, so it's readily accessible and easy to share with others.

- http://blogs.office.com/2015/01/07/introducing-boards-office-delve-new-way-organize-share-work/

8

Information about upcoming changes to SharePoint Online Public Website

Article ID: 3027254 - View products that this article applies to.

Expand all | Collapse all

⊖ MORE INFORMATION

Starting in January 2015, Microsoft is making changes to the SharePoint Online Public Website feature. Exisiting customers of this feature will continue to have access for another two years. New customers who subscribe to Office 365 after the changeover date won't have access to this feature. Moving forward, Office 365 customers will have access to third-party offerings that will enable them to easily integrate their public presence with their Office 365 service. More information about these solutions will be made available in January 2015.

Why is Microsoft making this change?

As part of the evolution of the Office 365 service, we periodically evaluate the capabilities of the service to make sure that we're

- http://support2.microsoft.com/kb/3027254

The Main Event

Automating Outlook

Get control of your inbox!

Agenda

- Rules

- Archiving

- Retention tags

- Views

- Categories

- Shared mailboxes

Inbox Rules

- Triggers

- Conditions

- Actions

- Exceptions

Most overlooked

- flag message I sent for follow up tomorrow

- auto reply with a specific message

- Extensibility

  - Start application
  - Run a script
  - Perform a custom action

Demo time!!

References

306108 How to create a script for the Rules Wizard in Outlook
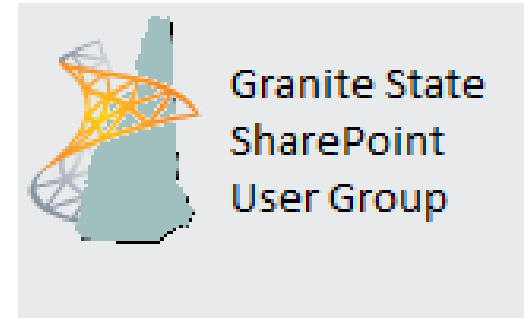
Community events

Educate!!

Boston Area SharePoint Users Group

- Meets Monthly here @ Microsoft N.E.R.D.
- 2nd Wednesday/month
- 6-8PM
- http://www.BostonSharePointUG.org

BOSTON AREA SHAREPOINT USERS GROUP

Granite State SharePoint User Group

- Meets Monthly
- Daniel Webster College, Nashua, NH
- 2nd Thursday of the Month
- http://www.granitestatesharepoint.org

Granite State SharePoint User Group

Rhode Island SharePoint User Group

- Meets Monthly
- Atrion in Warwick
- 1st Wednesday of the Month
- http://www.meetup.com/RISPUG

Connecticut SharePoint Users Group

- Meets Monthly

- 100 Pearl Street in Hartford, CT

- http://www.CTSPUG.org

Coming Up:

Boston O365
User Group

- February 2015
- Topic: Office 365 / SP2013 Hybrid: Lessons from the Field
- Presenter: Dimitri Ayrapetov
  - 2/19/2015 @ 6:00 PM
  - NERD

- Keep in touch
  - Web: www.Bostono365UserGroup.com
  - Twitter: @Bos365
  - Yammer: www.Yammer.com/Bos365

How can we help?

- Ideas for future presentations

- Office 365 News

- Problems or questions on Office 365?

Other Community Announcements

- Anybody hiring?
- Anybody looking for work?
- Know of any other good events?

Key Resources for Success

- Office 365 Customer Success Center
  - http://success.office.com
- Office 365 Learning Center
  - https://support.office.com/en-US/learn/office365-for-business
- Fast Track Deployment & Adoption
  - http://deploy.office.com
- Office 365 Technology Blog
  - http://blogs.office.com/office365updates
- Office 365 Roadmap
  - http://office.com/roadmap
- Microsoft Virtual Academy
  - http://www.microsoftvirtualacademy.com

Member Benefits

Special discounts for members of the User Group!

User group members
SAVE 40% on all print titles
and 50% on all ebooks

Enter discount code DSUG

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www.Mindsharp.com

SPTechCon Texas

Receive a $200 discount
Use code SHAREPOINT

Raffle

Time to win cool stuff!!

- (2) Tickets to SPTechCon Austin (travel and lodging not included)
- (1) $25 Amazon Gift Card (from Slalom Consulting)
- (2) Office 365 End User and Administration Training from TekDog Inc.
- (1) Free ebook
- (1) Office 2013 Pro

#Drink365

Feel free to join us across the street at Firebrand Saints for drinks after the event.

Firebrand Saints

1 Broadway